Naples Elementary School Advisory Committee (SAC) Meeting Agenda
Date: February 10, 2026 Time: 1600 Location: NES Library SAC
Email: sacnapleselem@gmail.com

Attendees Included the following:

Ms. Jami Mathews – School Nurse (Substitute Teacher Representative for Ms. Navo), Ms. Lena Cahir (Teacher Representative-Secretary), Mr. Zach Pierson (Teacher Representative), Ms. Alicia Sexton (Parent Representative – SAC Chairperson/IAC Parent Liason), Ms. Candace Rascoe (Acting Principal/Assistant Principal), Ms. El Sayed (Community Superintendent), Claire Bougard (Parent Representative), CDR Brian Koch (NSA Naples XO), Ms. Melissa Johnson (SLO), Mr. John Byly (Parent Representative- SAC Vice Chairperson), Donovan Mack (Parent Representative), Lola Dodds & Nico James (Student Council Representatives), Ms. Stack (Parent), Ms. Collins (Parent)

Meeting opened by Ms. Sexton, SAC Chairperson

1. **Welcome & Call to Order - Introductions**

2. Approval of Minutes

- December 2, 2025 SAC meeting minutes were reviewed and approved.

3. Community Reports

Principal's Report –

- Acting Principal followed-up related to drop-off discussions held at previous SAC meetings. Acting Principal reports drop-off has been going well in the morning. Friendly reminder to parents to monitor the speed limit at drop-off.
- Reminders:
- Upcoming No-school dates include: 2/13/26 and 2/16/26; 3/12/26 is an 11 a.m. Early Release, 3/26/26 and 4/3/26 there is also no school for students (Spring Break)
- Please ensure you contact the school at minimum one week prior to PCSing to ensure your student's records are available to be sent to the next school/duty location
- If you are PCSing prior to the end of the school year, please contact Ms. Brown, School Registrar to notify the school of the student's last day of school
- Classroom environment letters for the 26 – 27 school year are due by March 25th
– No specific teachers can be requested

- Upcoming Family night will be held on March 5th / More information to come shortly.

2. **School Liaison (SLO) Report**
   - Spring Registration for youth sports is open; Deadline is in March
   - Summer Camp registration is open at this time as well
   - EFMP process was reviewed by SLO. SLO emphasized that this is a mandatory process for active duty.
   - SLO requests that any individuals responsible for sponsorship at this time ensure that EFMP is discussed.
   - EFMP is more informal for civilian families, however, the expectation is that civilians also complete EFMP to ensure services are in place for students based on the child's need.
   - SLO also emphasized that if not completed properly, it can also impact the needs of other students at this school.
   - SLO notes that she can be utilized as a resource, especially for civilian families if needed to support completion of the EFMP process

   Base Leadership Report

   -XO reported on drop-off aspects as well. Friendly reminders included in discussion: - No running cards should be parked and left unattended
   - Please do not park at housing apartments across from the school or at the CDC to drop off on students

   IAC Updates
   - SLO reviewed option for school lunches that parents can utilize to control daily prices for their students
   - a daily limit can be utilized within the school lunch system to prevent overspending.
   - School lunch prices are currently: approximately $3 for the first subsidized lunch received; full lunch price is approximately $7 for the second lunch received within a day (not subsidized)

   PTA Update
   - As PTA was not able to attend, Acting Principal spoke on behalf of PTA
   - Message relayed to any new families in the Naples community: please utilize the PTA website to register for PTA

   Student Council Update

   -A spring dance will be held on 3/20/26 for 4th- 6th grades
   - A dance for Month of the Military Child will also be held in April for both UPK – 3rd grade and 4th – 6th grade
   - Acting Principal complimented Student Council on initiating the provision of microwaves for students in the cafeteria. Student council

members have also been responsible for cleaning the microwaves as well.

4. Old Business

- SAC Elections Planning - Election board is headed by Ms. Bogard/Parent Representative. Acting Principal reviewed steps that the school can initiate to begin the inquiry for interest for openings on the SAC board.
- SAC will be in need of 4 new teacher representatives and 2 parent representatives for the 26 - 27 school year
- General commitment requirements were reviewed and include:
- Attendance at at least 4 meetings per year
- 1 Parent and 1 Teacher also need to participate in 4 meetings per year as IAC Representatives
- Parent Representative responsibilities include representing parents in the community and supporting the parent community by bringing questions forward at SAC meetings
- It is a 2 year commitment
- Ms. Bogard/Parent Representative and SAC members in attendance were in agreement with the following plan reviewed today:
- School to initiate an email next week to both staff and parents to determine interest in positions that are needed. A bio will also be requested when interested individuals submit his/her interest – This information will be collected and due by Friday, March 6th
- School Lunch Program Overcharges – Reviewed above

5. New Business

- School Lunch Program Food Quality
- 6th grade Student Council reports concerns with meat temperature in her school lunch (undercooked)
- Parents attending SAC noted that at lunch with their students they have observed unsavory lunch provisions as well.
- Acting Principal noted that students can show the Acting Principal any lunch issues so it can be documented and addressed
- The student can also ask for a different piece/food.
- SAC Vice Chairperson/Parent representative inquired as to staff training related to cafeteria staff. Training is completed through the NEX per SLO. - School–Parent Communication - Parent concern has been reported regarding loss of weekly newsletter La Defina. Concerns focused on the impact on family connection - Discussion of communication options beyond website updates has been initiated per Acting Principal. Current challenges related to required compliance can impact methods of communication, however, Acting Principal and

School Webmaster are working on addressing concerns initiated

6. Open Forum / Public Comment

- Items submitted via SAC email (if any): None
- 6th grade parent in attendance inquired as to the increased class size with a reduction in staff that occurred recently within the 6th grade classrooms.
- Acting Principal reports that she is actively pursuing a replacement for one position, and currently a long-term substitute is supporting this position. Acting Principal reported that the reduction of 1 6th grade class was a decision that was related to teacher:student ratio requirements in DoDEA for 6th grade (up to 25 students per teacher).
- Parent inquired as to why the reduction in staffing was necessary. Community Superintendent responded noting that the teacher staffing for 6th grade was adjusted as it was a course correction, or a required need, to ensure appropriate staffing throughout the building. It was a needed step even prior to the staffing for 6th grade teachers at the beginning of the school year

-6th grade parent noted that this was jarring for the students as well as parents with 6th grade students as emails were sent to parents prior to students becoming aware. Acting Principal and Community Superintendent explained the rationale behind the decision to share information for the whole 6th grade rather than by individual classes was based upon school perspective on best practice for student needs.

- Principal reviewed hiring process for teachers and aides in DoDEA, which begins with local lists and then expands to worldwide lists for all positions needed. DoDEA teaching positions require an application through EAS (Employment Application System) rather than USAJobs.

– SLO reminded members that USAJobs resume requirements have changed recently and there is a 2 page limit on resumes. SLO recommended utilizing Fleet and Family support center if assistance is needed to accommodate this new requirement.

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Acting Principal also noted that when applying for positions in the school, an individual is required to resubmit your application every year. At this time resubmission is open for next school year through EAS.

- SAC Vice Chairperson inquired as to route to the back of the school for the beginning of the school day to be reconsidered due to high traffic and bottleneck area near the Kindergarten playground due to bus students and Kindergarten drop off timing in the

morning. Acting Principal will follow up with this consideration. XO also noted that he will also follow up with Public Works on this possibility

7. Adjournment
Meeting adjourned at 16:50