Naples Elementary School
School Advisory Committee (SAC) Meeting Agenda

Date: May 13, 2026
Time: 1600
Location: NES Library
SAC Email: sacnapleselem@gmail.com

Attendees Included the following current committee members and participants: Ms. Edna Navo (Teacher Representative), Ms. Lena Cahir (Teacher Representative-Secretary), Mr. Zach Pierson (Teacher Representative), Ms. Alicia Sexton (Parent Representative – SAC Chairperson/IAC Parent Liason), Ms. Candace Rascoe (Acting Principal/Assistant Principal), CDR Brian Koch (NSA Naples XO), Ms. Melissa Johnson (SLO), Mr. John Bily (Parent Representative- SAC Vice Chairperson), Mr. Donovan Mack (Parent Representative), Lola Dodds (Student Council Representatives)

Meeting opened at 4:02 p.m. by Ms. Sexton, SAC Chairperson

1.Welcome & Call to Order
- Introductions / Welcome to New SAC Board Members (SY 26 – 27)

Teacher Representatives for SY 26 – 27: Ms. Louise Lambertson, Ms. Jami Mathews, Ms. Kareena Ramos, Ms. Daniela Lazcano

Parent Representatives for SY 26 - 27: Dr. Ralph Morales, Dr. Mary Tandon, Mr. John Byly (Continuing), Mr. Donavan Mack (Continuing)

2. Approval of Minutes

- February 10, 2026 SAC meeting minutes were reviewed and approved.

3. Community Reports

Principal's Report – End-of-Year Updates & Key Reminders

- Field day will be held May 21st
- May 18th Early release/Half-Day (1100)
- May 29th End of the Year School Dance for Grades 4th – 6th from 1700 – 1900
- May 22nd – Student re-registration or plans to withdrawal are due
    - Only 40 families have not noted withdrawal or re-registered for the 26 – 27 school year at this time
- Staffing Updates / SY 26–27 Outlook

- Current vacancies include a PSCD classroom teacher, lunch monitor (29 hours per pay period), and Kindergarten aide
- Principal position remains vacant at this time due to elimination by DOWEA of all community superintendents, including Ms. El Sayed.
    - Any vacant administrative positions are now on hold due to this DOWEA decision, however, NES should have a principal in place by the beginning of the 26 – 27 school year

<u>Key Reminders for the 26 – 27 School Year:</u>

- August 6th - Back to school orientation for NEW students
- August 14th (1:30 – 2:30) – Community Resource Fair will be held outside of the school to include community vendors, such as PTA, Scouts, Chapel programming, MWR
    - Any community vendors interest in joining in the fair, please contact SLO
- Aug 17th First day of School for K – 6th
- TPD – Pre-Kindergarten first day of school
    - NES is still awaiting on official first date from DOWEA

<u>School Liaison Officer (SLO) Report</u> –

- Survey regarding youth sports was sent out recently to families to assist in developing CYP programming
    - Survey was sent out via email but can also be accessed online through CYP Facebook page
- June 8th - 12th Bicycle/Pedals Camp for Kids – Registration is OPEN – Location will be NES and will support children learning to ride a bicycle
- CYP hours are changing from 0600 – 1800 M-F; Teen center –Starting after school to 1800
- Summer teen employment program initiated with 16 hires for 2026 summer employment
    - All teens will be working within CYP programming
    - Teen Employment program will also become a year round program moving forward
    - Resume/interview skills program also available for teens
- July 2026 - Missoula Theater Camp – Check out Navy MWR CYP website or CYP Facebook page for more information

- SLO reminder - DOWEA is a closed campus (including the track) during school hours(0800-1445)
    - No pets are allowed at campus at anytime
    - playgrounds are unavailable during and after school hours as well

Base Leadership Report –

- Town hall was held last night (5/12/26) – Please reference that resource for updated general information
- XO reminder: Please report any specific issues or concerns via ICE and NSA Naples app (Non-Emergency Number). If you include your contact information, it can often provide better assistance
    - Specific complaints/comments are more easily about to be addressed
        - For example, to report speeding, take a picture of the car, if possible

IAC Updates –

- CO raised concerns related to facilities management / hiring process for the principal at NES
- Clubs and after school sports have been requested to be mission essential during federal shutdowns

PTA Update –

- Acting Principal reported on PTA updates:
    - PTA is in need of board members for the 26 – 27 school year, specifically a President and Treasurer
    - Without at least these two positions fille, NES PTA will not be able to be maintained for the 26 – 27 school year, which impacts funding for activities throughout the school year
    - PTA is still looking for volunteers for NES Field Day

Student Council Update –

- May 29 End of the Year dance will be held for 4th – 6th graders
- Popsicle party is scheduled for the last day of school during each grade levels playground time

4. Old Business

SAC Elections Follow-Up

- Chairperson reviewed board positions needed to be filled for the 26- 27 school year
    - Dr. Morales/Parent Representative volunteered as Parent representative for IAC
    - Ms. Lazcano/Teacher Representative volunteered for Teacher Representative for IAC
    - Ms. Ramos/Teacher Representative volunteered as Secretary
    - Mr. Bily/Parent Representative volunteered as President
    - DR. Tandon/Parent Representative volunteered as Vice President
- All present current board members and participants at the meeting voted in agreement to elect all volunteers for positions for the 26 – 27 school year

School Lunch Program

- Update on overcharges and food quality concerns:
    - SLO reported as the liaison between the NEX and the food management related to financial issues received (via parent emails) – no new concerns reported, but POC is with NEX not the school related to financial issues
    - Principal reported as direct contact for students to monitor and food related issues and as an initial POC to support training related to food preparation:
        - Acting Principal noted an issue last week where a student brought a food tray to her with a complaint and action was taken quickly to address the issue
- SAC Chairperson added a new concern:
    - Utensil use challenges for younger grades related to specific meals served (e.g. chicken parmigiana, lasagna) and can require adult support to assist with cutting food
    - Contracting Officer for the School Meal Program responded noting that this will be discussed with the SMP to ensure a solution to provide that extra level of assistance for those grade levels is identified.
- Contracting Officer for the School Meal Program noted that SMP has to follow USDA program/recipes.
    - Complaints have decreased: In 24 – 25 school year, there were 22 complaints and within the 25 – 26 school year, there have been 6 complaints as of today.

- Contracting Officer also noted that a 25-point check inspection is completed regularly to monitor food served at school.
- Contracting Officer re-emphasized that "on the spot" documentation is the best method to quickly address any concerns/issues with school lunch program related to food quality. Acting Principal has his contact information for any that would like to speak further
- Teacher present noted the observed increased interest in school lunches this year within her classroom, which is positive, but can also impact the timing of meals
- Contracting Officer discussed the plan to share the 26 – 27 School Year Food Menu that is in development to gather input from the community prior to it's rollout
    - Emphasized that there are limitation to the available menu as a Nutritionist that works for the NEX creates the USDA recipes utilized. Feedback regarding likes/dislikes will be brought back to the SMP program, though.
        - Student representative noted chicken parmigiana as a favorite
        - Student representative as well as teachers noted chicken alfredo and Italian day to be less popular
- Survey was sent out to students to gain input; Acting principal recommended using a QR code to gain more responses
- Principal reports that student feedback has indicated some complaints with milk taste as well

• School–Parent Communication
- Update on communication improvements (newsletter, website, etc.) - No new updates

5. New Business

<u>End-of-Year Reflection</u>
- Key accomplishments and challenges from SY 25–26

- Successes:
    - Meetings have been successful/positive
    - Any items that have been brought up as an issue have been able to resolved when it can be addressed at the school level
    - Positive addition: Student council presence
    - Ability to start with a full board for the 26 – 27 school year
- Challenges:
    - Getting/Maintaining participants at meetings throughout the school year

Transition to SY 26–27

- Priorities and focus areas for next school year – *None identified at this time*

- Meeting calendar preview and expectations –

  - First SAC Meeting: October 7, 2026
  - IAC Meeting will be held at NMHS library for the 26 – 27 school year
  - Acting Principal to ensure all new members will receive calendar invites if not already completed

- Open Discussion for New Board Input
  - Immediate questions, ideas, or priorities from incoming members – *None at this time*

6. Open Forum / Public Comment

• Items submitted via SAC email – *Nothing to report*
• Floor open for additional comments or questions

- Parent reported that the flyers from spirit weeks have been wonderful and inquired as to the ability to have more advance notice if possible so families are able to better prepare for themes
  - Acting Principal reported that PTA and Student Council as well as NES staff are all contributing to the spirit weeks throughout the school year, but she will focus on ensuring that more timely collaboration and communication in the 26- 27 school year
- Parent inquired as to 6th grade status as in the elementary or not as she has observed it labeled differently on different communication forms
  - Acting Principal reported that 6th grade is part of the elementary school, however, it can be labeled differently based on curriculum resources
- Parent inquired as to why PE is not mandatory year round within the 6th grade and expressed concerns with removing it as a school year-round expectation
  - Acting Principal responded noting that in 6th grade the focus shifts to try to prepare students for the middle school by allowing them to select electives (e.g. Exploratory Language, Band, Choir, Art, P.E.), rotating every 4 days based on student selection
  - Acting Principal reported that she will follow up with 6th grade teachers to embed movement breaks more regularly when possible, based on parent concern

- Parent also inquired as to the use of candy as a reward in the classroom for behavior
    - Acting Principal reported that this is not a common theme in all classrooms and that the shift is becoming more focused now on a whole classroom reward system at NES (e.g. “dive into SWIM”) to support classroom behaviors as a whole
- Teacher inquired as to any updates related to previous concerns identified about “bottleneck traffic” in the morning by NES Kindergarten small playgrounds
    - Acting Principal noted that a proposal was placed for the potential project to develop student traffic in the morning related to changes in fencing structure, however, there are no current updates due to challenges related to the process as it impacts security
- XO noted that a continuation of PTA presence at SAC meetings is a helpful component to SAC agenda
- Parent representative also emphasized that the NES SAC email be used to initiate any new agenda items from now until the first meeting in October to continue open communication and review of concerns

7. Adjournment

Meeting adjourned at 5:06